

Delburne Centralized School

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February 7, 2023

Dear Parents:

We wanted to let you know that, at the request of the Chinook's Edge Health and Safety Coordinator, Delburne Centralized School will be holding a drill of our lockdown procedures on February 15, 2023. Each school in Chinook's Edge adheres to strict and detailed safety protocols, and part of the success of our division-wide safety program involves testing and practicing these protocols with our students and staff. This process helps to ensure that our entire school is familiar with our lock down procedure and ready to respond, should the need ever arise.

School lockdown procedures begin with an announcement over our PA system, which will provide clear and concise directions to alert students and staff of the emergency procedures to follow. At this time, we will be sure to remind students this is just a drill.

From there, we will practice the steps in the lockdown procedure, which include locking classroom doors and directing students who are outside a classroom (if they are in the gym, for instance) to a designated safe area. Once staff members have completed the brief administrative steps involved, it will be announced that the lockdown is complete and the school day will continue as usual.

Please note that in addition to our lockdown drill, classroom teachers will discuss and practice the drill with their students during the week of February 6-9. This will ensure that all students understand and feel comfortable with the process.

We will ensure our students are aware that this is a drill, in much the same way we practice our fire drills. Thank you for understanding the need to practice our lockdown procedure. It is an important step in supporting our division-wide priority to ensure the highest level of safety in our schools.

Yours truly,

Mrs. Pennock
Delburne Centralized School, Principal

