

DELBURNE CENTRALIZED SCHOOL

2023-2024

Student/Parent Handbook

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WELCOME PARENTS AND STUDENTS

Welcome to the 2023-2024 school year at Delburne Centralized School. We are grateful and excited for the opportunity to work with you and your children on the journey of learning this year.

The staff at Delburne Centralized School understand that the years spent in school are essential in building a foundation for happiness and success. Our caring, compassionate and highly qualified staff will work tirelessly to provide a safe and engaging environment in which to learn. We truly believe that education is a balance of academics, athletics, citizenship, extra-curricular activities, leadership and unique opportunities. At Delburne Centralized School we strive to build a culture that fosters tolerance, acceptance and understanding of others. We want our students to have a sense of belonging and make a positive impact at school and within the community at large.

The parent-student handbook has been assembled to provide you with information pertaining to the school and the education of your child. It also contains rules and regulations related to Delburne Centralized School as well as various district policies. If you have any questions pertaining to the content of this handbook or other questions that I might provide assistance with, please do not hesitate to email me at jpennock@cesd73.ca or call the school at 403-749-3838.

Mrs. Jocelyn Pennock, Principal

CHINOOK'S EDGE SCHOOL DIVISION MISSION AND VISION

Mission Chinook's Edge School Division will engage every student in meaningful learning by challenging, encouraging and believing in them.

Vision Chinook's Edge School Division will be universally recognized as a collaborative learning community where learning is personalized for all students to achieve success as compassionate and innovative global citizens.

DELBURNE SCHOOL GOALS

Having goals that are clearly identified help to guide our path to success. This year, Delburne School will focus on the following goals during the upcoming school year:

- 1) Academic Excellence
- 2) Social Emotional Well Being
- 3) Career Connections

History of DCS

Education has always been a priority in the Delburne area. Over the years, families, community members and school staff have worked together to ensure that the children in this area are provided with a strong foundation of learning.

- Upon examination of historical documents and records, it becomes clear that Delburne School had its very first beginnings in the early 1900's.
- In 1910 an area of land was purchased and the small rural community of Delburne was born. Within two years of purchasing that land a small building was constructed to serve as a classroom for the children of this new settlement.
- With increasing population, came the need for a new school and in 1914 a new two story school was built.
- In 1917 Delburne became the center of Delburne Consolidated District taking in the Red Wing and Rosedale School Districts.
- In late 1918 into 1919 all schools in Alberta were closed due to the Spanish flu.
- In 1920 a new two room building was built beside the original two story school. These were the days of outdoor toilets, drinking water being hauled in and tin drinking cups.
- In 1951 a new school building was constructed on the grounds of our present school site (now demolished). This new building had modern washrooms, a gymnasium, a stage and a science lab.
- In 1956-1957 a new six room elementary school was built since many of the surrounding small schools were being closed (Cumberland, Belgrove, Gaetz Valley, Fairbanks, Kyte, Collins, Woodlake, Service, Trenville and Pine Lake). At this time, Delburne Consolidated became part of the Red Deer School Division and in 1961 it became part of the Red Deer County.
- In 1957 Elnora High School students became part of Delburne School.
- In 1958 nine additional classrooms and a new gymnasium were added to the school.
- In 1965 another addition included modern science labs, new facilities for Home Ec. and Industrial Arts and a brand new library.
- It was during this time period that the school became known as Delburne Centralized School.
- In 1966 students from Great Bend joined Delburne School and in 1984 Louisiana students also joined.
- In 1995 Delburne School officially became part of Chinook's Edge School Division.
- In 2001 six classrooms were added to the school, a new office space was created, a large gymnasium was built and the 1951 building (old school) was demolished.
- The community workout center referred to as the *Harvest Gym* was also built at this time.

Over the years, Delburne School graduates have contributed much to society and they have become influential leaders in a wide variety of fields. Our graduates have found success as doctors, nurses, lawyers, professors, athletes, teachers, owners and operators of farms and businesses and countless other careers. Delburne School has a long lasting legacy and continues to serve as an important cornerstone in the community.

2023/2024 DCS Year at a Glance



Chinook's Edge School Division 2023-2024 Student Attendance Traditional Calendar

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 28/29 School Organizational Day
Aug 30/31 Professional Learning Days

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 1 First Day Semester Two
Feb 9 Professional Learning Day (HS Common Collab)
Feb 19 Family Day
Feb 19-23 Winter Break
Feb 22-23 Teachers' Convention

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept 1 Professional Learning Days
Sept 4 Labour Day
Sept 5 Students First Day of School
Sept 22 Professional Learning Day (HS Common Collab)
Sept 30 National Day for Truth and Reconciliation

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8 Professional Learning Day
Mar 27-28 Parent Teacher Interviews 3:30-7:00
Mar 29 Good Friday

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct 6 Non Instructional Day
Oct 9 Thanksgiving Day
Oct 20 Professional Learning Day

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1 Easter Monday
Apr 15-19 Spring Break

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov 7-8 Parent Teacher Interviews 3:30-7:00
Nov 9-10 Fall Break
Nov 11 Remembrance Day
Nov 24 Professional Learning Day (HS Common Collab)

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 3 Professional Learning Day
May 17 Focused PD Day (TPGP Day)
May 20 Victoria Day

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 8 Non Instructional Day
Dec 26-31 Christmas Break

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 7 Non Instructional Day
Jun 27 Report Cards
Jun 27 Students' Last Day (noon dismissal)
Jun 28 School Organizational Day

JANUARY 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1-5 Christmas Break
Jan 30 Report Cards
Jan 31 School Organizational Day

Tuesday/Thursday Kindergarten		Monday/Wednesday Kindergarten	
	Focused PD Day		Significant Start Dates
	Holiday		Breaks
	Non Instructional Day		Teachers' Convention
	Parent Teacher Interviews 3:30-7:00		Diploma Exams
	Report Cards		

DIPLOMA/PAT Schedule**GRADE 6 & 9 PAT EXAM SCHEDULE**

Grade 9 ELA PAT Part A	May 13, 2024
Grade 6 ELA PAT Part A	May 15, 2024
Grade 9 Math PAT Part A	June 19, 2024
Grade 6 Math PAT Part A	June 19, 2024
Grade 9 Math PAT Part B	June 20, 2024
Grade 6 Math PAT Part B	June 20, 2024
Grade 9 ELA PAT Part B	June 24, 2024
Grade 6 ELA PAT Part B	June 24, 2024
Grade 9 Social PAT	June 25, 2024
Grade 6 Social PAT	June 25, 2024
Grade 9 Science PAT	June 26, 2024
Grade 6 Science PAT	June 26, 2024

DIPLOMA EXAM SCHEDULE

English 30-2 Diploma Part A	October 30, 2023
English 30-2 Diploma Part B	November 3, 2023
English 30-1, 30-2 Diploma Part A	January 10, 2024
Social 30-1, 30-2 Diploma Part A	January 11, 2024
Math 30-2 Diploma	January 22, 2024
English 30-1, 30-2 Diploma Part B	January 23, 2024
Social 30-1, 30-2 Diploma Part B	January 24, 2024
Physics 30 Diploma	January 29, 2024
Math 30-1 Diploma	June 17, 2024
Biology 30 Diploma	June 20, 2024
Chemistry 30 Diploma	June 24, 2024

Bell Schedule

DCS SCHEDULE

Time	K-6		Time	7-8		Time	9-12
8:35	Warning Bell Breakfast		8:35	Warning Bell Breakfast		8:35	Warning Bell Breakfast
8:40	Announcements		8:40	Announcements		8:40	Announcements
8:40-9:10			8:40-9:20			8:40-10:00	
9:10-9:40			9:20-10:00			10:00-10:05	Transition
9:40-10:10			10:00-10:05	Transition		10:05-10:30	
10:10-10:25	Recess		10:05-10:30			10:30-10:35	Transition
10:25-10:55			10:30-10:35	Transition		10:35-11:55	
10:55-11:25			10:35-11:55			11:55-12:30	Lunch
11:25-11:55			11:55-12:30	Lunch		12:35-1:55	
11:55-12:30	Lunch		12:35-1:55			1:55-2:00	Transition
12:35-1:05			1:55-2:00	Transition		2:00-3:10	
1:05-1:35			2:00-3:10				
1:35-2:05							
2:05-2:35							
2:35-3:10							

** Please note the doors will remain locked until 8:25 a.m. Classes begin at 8:40 a.m

High School Schedule - Semester 1

Block	9 White	9 Blue	Grade 10	Grade 11	Grade 12
8:40 - 10:00	Social	Math	SS 10-1, 10-2	Chem 20 Credits & Careers	Eng 30-1, 30-2
Break 10:00- 10:05					
10:05 - 10:30	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)
Break 10:30 - 10:35					
10:35 - 11:55	Math	Social	PE/ CALM/ Safety/ SEW	Physics 20 Credits & Careers	Math 30-2, 30-3
Lunch 11:55 - 12:30					
12:35 - 1:55	Math Prep (12:35 - 1:15) PE (1:15 - 1:55)	PE (12:35 - 1:15) Math Prep (1:15 - 1:55)	Eng 10-1, 10-2	Bio 20 Science 24 Credits & Careers	Soc 30-1, 30-2
Break 1:55 - 2:00					
	Mon/ Wed Grade 9 Options	Tues/ Thurs Grade 9 Options	Mon/ Wed Grades 10 -12 Options	Tues/ Thurs Grades 10 -12 Options	Friday Grades 9 - 12 Wellness
2:00 - 3:10	Fitness 9 Foods 9 Stem/ Tech 9	Fine Arts 9 Shop 9 Wooden Wonders 9	Credits & Careers Art 10-12 Shop 10 - 12 Academic Counselling Physics 30	Tech Time PE 10/20/30 Foods Work Experience Academic Counselling Physics 30	Wellness Time Academic Counselling Physics 30

High School Schedule - Semester 2

Block	9 White	9 Blue	Grade 10	Grade 11	Grade 12
8:40 - 10:00	English	Science	Science 10	Social 20-1,20-2 Credits & Careers	Math 30-1
Break 10:00- 10:05					
10:05 - 10:30	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)	Academic Time (AT)
Break 10:30 - 10:35					
10:35 - 11:55	Science	English	PE/ CALM/ Safety/ SEW	Math 20-1, 20-2 Math 20-3 Credits & Careers	Chem 30
Lunch 11:55 - 12:30					
12:35 - 1:55	Health (12:35 - 1:15) PE (1:15 - 1:55)	PE (12:35 - 1:15) Health (1:15 - 1:55)	Math 10C Math 10-3	Eng 20-1, 20-2 Credits & Careers	Bio 30
Break 1:55 - 2:00					

	Mon/ Wed Grade 9 Options	Tues/ Thurs Grade 9 Options	Mon/ Wed Grades 10 -12 Options	Tues/ Thurs Grades 10 -12 Options	Friday Grades 9 - 12 Wellness
2:00 - 3:10	Fitness 9 Foods 9	Fine Arts 9 Shop 9 Wooden Wonders 9	Shop 10 - 12 COS Credits & Careers Academic Counselling Math 31	Foods 10 - 12 PE 10/20/30 Work Experience Academic Counselling Math 31	Wellness Time Academic Counselling Math 31

Staff List

Abbott, Melissa	Teacher	mabbott@cesd73.ca	McEachern, Deidre	Teacher	dmceachern@cesd73.ca
Bellerive, Jilian	Admin Assistant	jbellerive@cesd73.ca	Muir, Cristina	Educational Assistant	
Betts, Kaytlin	Teacher	kbetts@cesd73.ca	Page, Kimberley	Admin Assistant	kpage@cesd73.ca
Biggs, Courtney	Teacher	courtneysmith@cesd73.ca	Pennock, Jocelyn	Principal	jpennock@cesd73.ca
Bourne, Cheryle	Teacher	cbourne@cesd73.ca	Peterson, Donna	Educational Assisnat	
Christensen, Bev	Educational Assistant		Pisko, Janet	Teacher	jpisko@cesd73.ca
Cocke, Cheyanne	Teacher	ccocke@cesd73.ca	Raniseth, Leslie	Educational Assisnat	
Dale, David	Teacher	ddale@cesd73.ca	Ray, Tracy	Teacher	tray@cesd73.ca
Dorsey, Shauna	Custodian		Ritchie, Robin	Admin Assistant	
Drechsler, Adrain	Teacher	adrechsler@cesd73.ca	Schultz, Nicholas	Teacher	nschultz@cesd73.ca
Dreeshen, Stephany	Teacher	sdreeshen@cesd73.ca	Senecal, Tasha	Educational Assistant	
Dudar, Pamela	Teacher	pdudar@cesd73.ca	Simpson, Rob	Teacher	rsimpson@cesd73.ca
Fegan, Tyler	Technology		Simpson, Tricia	Vice-Principal	tsimpson@cesd73.ca
Gardner, Amy	Teacher	abignell@cesd73.ca	Smith, Jackie	Teacher	jackiesmith@cesd73.ca
Hancher, Cassandra	Custodian		Stackniak, Krystal	RTA	
Hughes, Rachelle	Educational Assistant		Udovicic, Zelkja	FSW	
Jackson, Lena	Librarian		Vanderneut, Stephanie	Kindergarten Teacher	svanderneut@cesd73.ca
Kozey, Tracey	Teacher	tkozey@cesd73.ca	Wilson, Debbie	Educational Assistant	
Lukenbill, Jennifer	Custodian		Wood, Karen	Educational Assistant	
McArthur, Emily	Teacher	emcarthur@cesd73.ca			

Starting the school year

Timetable/Course Changes

If a student wishes to change classes he/she will need to connect with our Career Counsellor, Ms Ray . Ms Ray will send a parent form home for core course changes. Option class changes will be made with the student. Students must attend all classes on their schedule until they have received a new schedule indicating their requested changes.

Fees

Announced in the spring of 2017, the Alberta Government's Bill 1: An Act to Reduce School Fees will provide coverage for the basic instructional supplies, defined as textbooks, workbooks, photocopying, printing, and paper. Additional fees must be charged for option classes and a detailed list of these fees can be found on the school website.

Textbooks/Replacement of lost/damaged material

Students are responsible for all materials received. Students will be charged for materials that are damaged or not returned to the library. This includes library materials, classroom novels, calculators, Chromebooks, iPads and textbooks. Students will be charged the replacement cost of the item.

What is Green Certificate, RAP, Dual Credit, Work Experience, Special Projects and My Blue Print?

These programs fall into the career exploration or career connections realm:

- Green certificate involves the agricultural sector and allows students with access to this world to earn credits through a series of verbal exams at Olds College.
- RAP or the Registered Apprenticeship Program allows students to enter the work world in a variety of areas and gain educational experience towards their individual apprenticeship before leaving their school time.
- Dual Credit allows students to take a post-secondary course at a local institution while earning high school related credits at the same time.
- Work experience provides an opportunity for students to work under the supervision of an employer and receive credit.
- Special Projects allow students to plan, create and implement a project focused on a personal area of interest. A detailed plan must be approved by the Career Counsellor and Administration.

My Blue Print is an extensive online student tracking tool for helping students navigate their interests and career opportunities.

What is a credit?

A credit is what is earned upon the completion of course/module. Different course have different credit amounts assigned to them. High School students require 100 credits in order to graduate with a diploma.

Lockers

All students in school have access to a locker. Due to the number of lockers available in different areas of the school, it may be necessary to share lockers in grades 1-6 but there are sufficient lockers to accommodate all Middle School and Senior High students individually.

Lockers are not locked in grades 1 to 3. Students in grades 4-12 must have their locker secured and may purchase combination locks from the office at a cost of \$6.00. These can be kept for use each year. Students may also use their own locks provided the combination is registered with their homeroom teacher (4-6) or the school office (7-12).

Students should take care to keep their lock combinations private. Contents of lockers cannot be kept safe if combinations are made known to others. Lockers are assigned to students by home room teachers and/or the school's administration. Locks placed on lockers without authorization will be removed without compensation to their owners. It is the responsibility of students to take proper care of the lockers provided for their use. Clean lockers are provided and it is expected that students will maintain and eventually vacate lockers in the same condition.

Lockers are the property of the school; they are not private property of students. They can be searched at any time. As well, canine patrol can occur. Each junior and senior high student must complete and sign a locker usage agreement.

Education Act Regulations - Code of Conduct

School Act

The goal of Delburne Centralized School discipline policy is to promote the growth of student self-discipline and to encourage and reinforce responsible behaviour. All students have a responsibility to comply with the school rules to ensure this goal.

School Act 2000 Part 1 Section 12 clearly states that "A student shall conduct himself or herself so as to reasonably comply with the following code of conduct"

- a) Be diligent in pursuing the student's studies.
- b) Attend school regularly and punctually.
- c) Cooperate fully with everyone authorized by the board of trustees to provide education programs and other services.
- d) Comply with the rules of the school.
- e) Account to the individual's teachers for the individual's conduct.
- f) Respect the rights of others.

A. Expectations regarding diligence in pursuing studies

Being diligent in one's studies means doing work to the best of one's ability, preparing for exams, bringing all necessary materials to class, coming to school with an openness to learning, making education a priority over extra-curricular activities, work and socializing and focusing one's attention on learning while in the classroom.

Student in Good Standing

At Delburne Centralized School, our number one priority is student success. Students need to be proactive in ensuring they are *students in good standing*.

Participation in extracurricular activities and special events will require a student to be in good standing. To be a *student in good standing*, students are required to:

- Achieve success at their personal academic level
- Complete assessments and assigned school work in a timely matter
- Attend school regularly
- Demonstrate digital responsibility

If a student is not in good standing and is at risk of losing their privilege for an extracurricular activity or event, the teacher will contact the child's parent. Together, the teacher, parent and child will create a plan to help the child achieve success prior to the loss of the activity. This plan will be communicated with the Administrator. If after this point, the student is still unable to achieve *student in good standing* status, the Administrator will be notified and the student may lose the privilege of the extracurricular activity or event. If a student loses their student in good standing status due to a significant incident (possession of drugs or alcohol, violence, cyberbullying, etc.), Administration will contact the parent of the child and the loss of activity or privilege will be immediate.

B. Expectations regarding attendance

Your success, both at school and in the world of work, depends as much on your punctuality and attendance as on your skills. Regular attendance is expected at Delburne Centralized School. Once a student has gained admission to the school, it becomes his or her responsibility to attend, to study and to actively participate in school-approved, teacher-directed learning experience. There is a direct relationship between achievement and regular attendance.

Parental Communication with the office

**If a student is away from the school for any reason, it is the student's responsibility to have the parent or guardian phone the school on or before the day of absence. This option is available to parents or guardians 24 hours a day as the school has voicemail. Any absence that is not excused by a parent or guardian is considered an unexcused absence.

Student Communication with the office

Students that need to leave school and/or classes early are required to check out at the office this includes students who are away from the school and choose not to return. It is then the students responsibility to have the parents or guardian phone the school and excuse the absence. In the event of an absence from an entire block, it is the student's responsibility to have the parent or guardian phone the school and excuse the absence.

**Teachers and/or administration will contact parents when unexcused absences become chronic. Students who miss school because of an unexcused absence on any given day may not be allowed to participate in extracurricular activities. Continued absences will result in a meeting with the teacher, administration, the student and parent/guardian.

C. Expectations regarding punctuality

Students are expected to arrive on time for all of their classes. When students fail to meet this expectation, there is a negative effect on the teaching and learning process as well as the culture of the school.

A student is considered late if he/she comes to class after the bell. Students who are late will:

- (a) Check into the office and get a late slip marked excused or unexcused
- (b) Quietly enter the classroom and give the late slip to the teacher
- (c) Serve 10 minutes of detention time for each unexcused lateness

Teachers do not anticipate this to be a problem as most students are hard-working, responsible students who come to class prepared and on time. In addition, teachers realize that being late is sometimes inevitable. If however lateness becomes a chronic concern, the Administration will be informed and become involved.

D. Expectations regarding cooperation

Students are expected to comply with any reasonable request of any teacher, support staff member, custodian, bus driver, coach or supervisor.

E. Expectations regarding rules of the school

Students are expected to comply with all the rules of the school and of individual classrooms. The following is a list of rules on which the school has formal policy. In addition, we expect students to follow common sense rules of courtesy, responsibility and good will, all of which we consider to be essential to be considered a *student of good standing*.

CODE OF CONDUCT FOR STUDENTS OF DELBURNE SCHOOL		
Rights	Responsibilities	Rules
1. As a student at Delburne School, I have the right to learn	1. It is my responsibility to listen to instructions, to work diligently, and to follow general classroom guidelines set by my teachers.	1. Conduct yourself in an appropriate manner.
2. I have the right to be treated with respect.	2. I have the responsibility to treat others with respect.	2. Respect yourself and others.
3. I have the right to be safe on the playground and within the school.	3. I have the responsibility to do my best to ensure the safety of myself and others.	3. Keep your hands, feet, and objects to yourself.
4. I have the right to expect that my property will be safe.	4. I have the responsibility to respect the property that is not my own.	4. Respect property.

Dress Code

Student clothing must be appropriate to a K-12 school setting and should contribute to a positive school atmosphere. Students will come to school dressed appropriately, in accordance with the policies outlined by the school. Failure to comply may result in disciplinary action.

Inappropriate clothing includes clothing that:

Is offensive to others (discriminatory, suggestive, violent, gory)

- b) Has foul or suggestive language or pictures
- c) Promotes alcohol or drug use
- d) Is not of modest length (skirts, dresses, shorts)
- e) Does not cover undergarments
- f) Is too revealing

Note: The school has authority to make decisions regarding the appropriateness of clothing. Students wearing inappropriate clothing will be asked to change.

Plagiarism/Cheating

The term “plagiarism” means taking the ideas of writings of others and presenting them as if they were one’s own. Any student guilty of plagiarism or cheating may receive a zero grade on the assignment, may lose credit in that course, may be suspended or may be subject to other administrative action.

Possession of Alcohol or Drugs

Possession or consumption of alcohol or drugs before school, at school or during school functions is not permitted. Students may not attend school or a school sanctioned event under the influence of alcohol or drugs. Violation may result in immediate suspension or expulsion. First time violation is a 1-3 day suspension. Second violation will result in a 5 day suspension. Subsequent violations could result in expulsion. Cases may be reported to the RCMP.

Possession of Smoking, Tobacco and Vaping Products

It is illegal for persons under 18 to be in possession of tobacco products or e-cigarettes (vapes). The use or possession of tobacco products and/or vapes is not allowed within the school or on school grounds. Violation will result and a 1-3 day suspension.

Possession of Weapons and Knives

Possession of actual or replica firearms, knives or weapons on school property is not permitted. Violation may result in immediate suspension or expulsion.

F. Expectations regarding respecting the rights of others

Students are expected to treat everyone in the school in a respectful manner. Each person has the right NOT to be subjected to abusive or harassing language or behaviour, to feel safe and cared for, to have others respect their property or views, be respected for the work they do and have an environment that is conducive to learning. The list below is not meant to cover all possible behaviours that may fall under this responsibility, but does highlight issues in this area for which we have specific policy.

Vandalism and Theft

It is our sincere hope that all students will take pride in their school, and demonstrate appropriate respect for property. Students and their parents will be assessed for willful damage to private and school property or equipment. Vandalism and theft are major offenses.

Use of Appropriate Language

Students are expected to use language that is appropriate in a school setting, during both formal and informal interactions, with teachers, peers and support staff. Written work and materials brought to school should also meet that standards of acceptable language.

Peer Conflict and Harassment

It is important for students to understand the difference between peer conflict and harassment. Peer conflict is a normal part of growing up. As students learn the give and take of friendships, of group cooperation, and of social relations, conflict naturally occurs. Peer conflict is most often resolved between students using peaceful and effective means.

On the other hand, harassment is defined as:

1. Persistent remarks or behavior that create an intimidating or unpleasant school environment
2. Conduct or communication of attitudes, beliefs, or actions towards an individual which might be reasonably regarded as offensive
3. A serious single act or expression that clearly jeopardizes an individual's right to a safe and caring learning environment.

Harassment at school is best addressed with the help of a teacher or administrator. Harassment may be of a sexual, racial, gender related, religious or personally insulting nature. At Delburne Centralized School, we will respond quickly to harassment situations, as we strongly believe that all students have the right to a safe and caring learning environment. In the event that a student is harassed at school, we ask that the student and/or his parents contact a teacher or administrator as soon as possible.

Cyberbullying

Cyberbullying will not be tolerated. Cyberbullying involves the use of information and communication technologies such as email, cell phone, text messages, instant messaging and defamatory personal websites that support deliberate, repeated and hostile behaviour that is intended to harm others. Delburne Centralized School is a safe place, and those who work towards destroying that safe atmosphere will be disciplined, suspended and/or recommended for expulsion.

Technology

[DCS Unplugged Classrooms](#)

Delburne School has implemented a Healthy Technology Use Plan at Delburne Centralized School. All students and staff are asked to be fully present and engaged in teaching and learning.

[Cellphones](#)

Staff Commitments:

Staff will eliminate cell phone use during class time. In the event of emergencies, cell phones will continue to be a primary communication tool. An awareness of developmentally appropriate screen time exposure throughout the day will also be a focus.

Student Cell Phones

Student cell phones and wifi enabled devices will not be permitted during class time. Students who bring a device to class will be expected to place their device in a secure container upon arrival. Failure to comply with this policy will result in confiscation of the device and may lead to consequences related to defiance as defined in the School Act.

School Day Communication

If a parent has an urgent situation they may call the school office at any time and a conversation will be facilitated. If a student has an urgent situation, they may speak to their teacher and a phone call will be facilitated.

[Chromebooks](#)

We are encouraging students in Grade 9-12 to purchase their own Chromebooks but will rent them for a year if they choose. The rental rate for a Chromebook is \$50 and will be returned to the students at the end of the year when the Chromebook is returned, unharmed or damaged.

All students who wish to access technology in the school must sign and abide by the policy regarding acceptable use. Infractions regarding this policy will result in restrictions, suspensions or complete termination of use of school technology.

Courses, Marks & Exams

Course Sequence

Senior high school course numbers usually indicate the grade level as well as the level of academic challenge.

- ~Courses numbered 10,20,30,31,10-1,20-1,30-1 are designed primarily for students planning on entering a university or particular programs in colleges and technical schools.
- ~Courses numbered 10-2, 20-2, 30-2, 10-3, 20-3, 30-3, 14, 24 are designed primarily for students planning on entering some programs in colleges, technical and trade schools or entering the workforce.
- ~Courses numbered 10-4, 20-4, 30-4 are designed primarily for students planning direct career entry into some areas of employment. These courses lead to a Certificate of Achievement rather than a High School Diploma

Marks

The pass mark on all subjects is 50%. High school students may not proceed to the next level of a course and credits will not be awarded unless they pass the course with at least 50%.

Student Responsibility for checking prerequisites

The principal, counselor and teachers normally check to ensure that students have the prerequisites for courses in which they are registered. It is, however, ultimately the student's responsibility to make sure that he or she has the prerequisites for his or her courses and that his or her program will meet the requirements for a high school diploma. If in doubt, the student should consult school personnel in good time so that changes can be made if necessary.

Retroactive Credits

A student who does not achieve the required 50% may repeat the course or continue at the next higher level in an alternative program route, subject to approval by the principal. If the student successfully completes the next higher level course and has a mark between 40-50% in the previous course level, credit would then be granted for the prerequisite course in that sequence. (Ex. Science 10 mark is 45%, Science 24 mark is 50%--student receives credits for Science 14 and Science 24)

Appeal Policy for School Awarded Marks

Students have 10 days from the time they receive their semester final grades to appeal their marks. Mark appeals must be made in writing to the principal. The mark will be reviewed by the principal and teacher involved. The mark awarded as a result of the review may be higher or lower than the original grade and will be the mark sent to Alberta Education.

Diploma Exams

All grade 12 students are required to write diplomas in English and Social Studies. Some students also write diploma exams in Math, Biology, Chemistry and Physics. These exams are worth 30% of the students final grade. The other 70% comes from work evaluated by the teacher. **Students writing diploma exams or provincial achievement tests must write them at the time established by Alberta Education on the date specified.** In emergency situations, students who are unable to write diploma examination will review their options with school administration. **If the buses are not running due to an emergency situation, which includes inclement weather,** students and their parents are encouraged to act in the interest of their safety first. Students who arrive at school during these conditions will write their diploma examination as long as they are no more than one hour late and they will be allowed the full time allotted for the examination. If for some reason a student wishes to rewrite a Grade 12 diploma exam he/she may do so by paying a fee and making application to write the exam(s). These application forms are available online from myPass. The approximate deadline for applying is early November for the January diplomas and mid-April for the June diplomas. It is the responsibility of the student to confirm these dates.

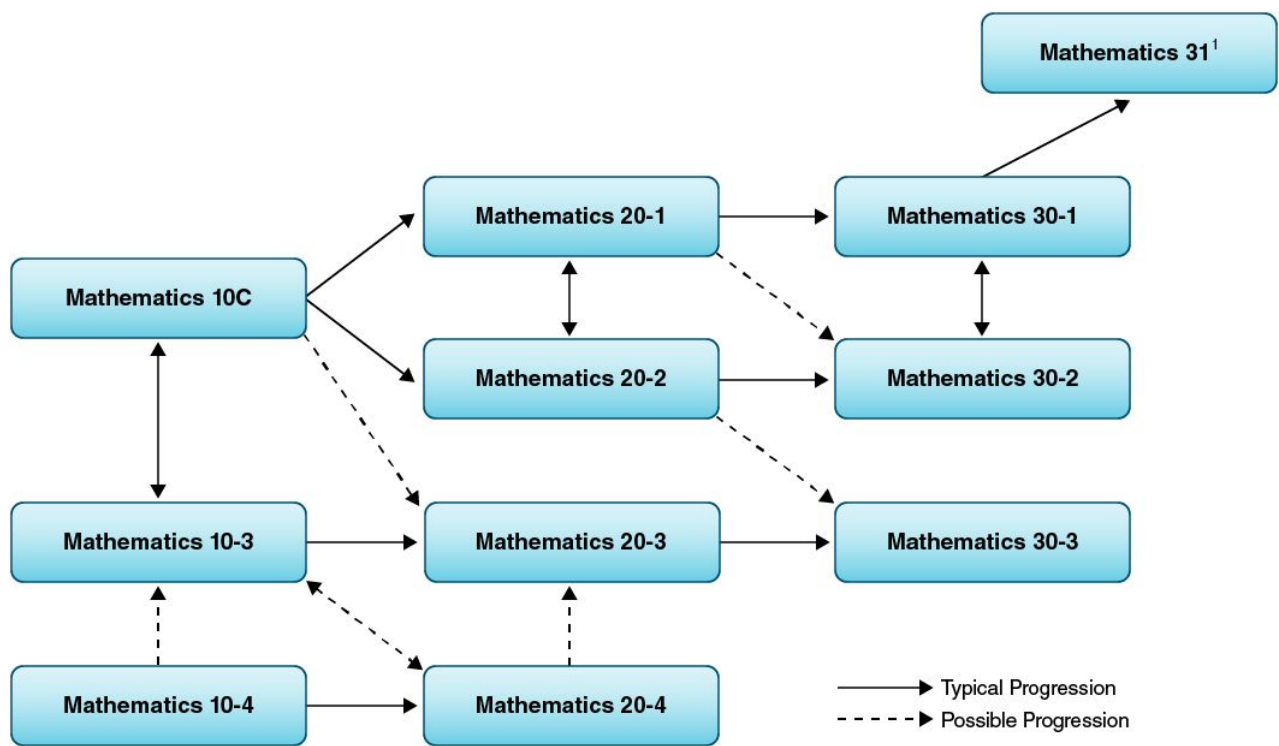
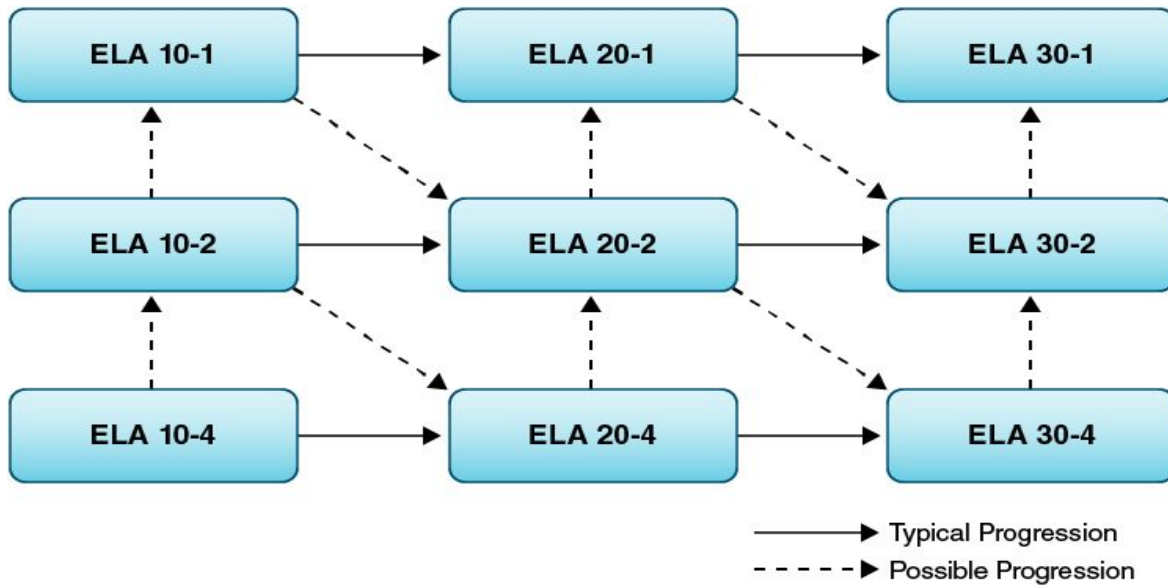
Final Exams

Final Exams are mandatory and failure to write may jeopardize a student's final mark. Early vacation plans, not knowing when the exam was scheduled, sleeping in or minor illnesses are not legitimate excuses for missing an exam. In cases of extreme illness or other serious unavoidable emergencies, a parent or guardian must contact the principal BEFORE the time of the exam and the appropriate documentation must be obtained. In special circumstances, a parent or guardian may submit a letter, at **least one month** prior to the start of the exams, to request alternative date for in-school exams only. Diploma exams cannot be rescheduled. Students who do not write a final exam will receive a grade of "0" for the exam. All students must remain in the examination room for one hour. Students arriving late will be admitted during the first hour of an exam, but will NOT be given any extra time to complete the exam.

Dropping Courses

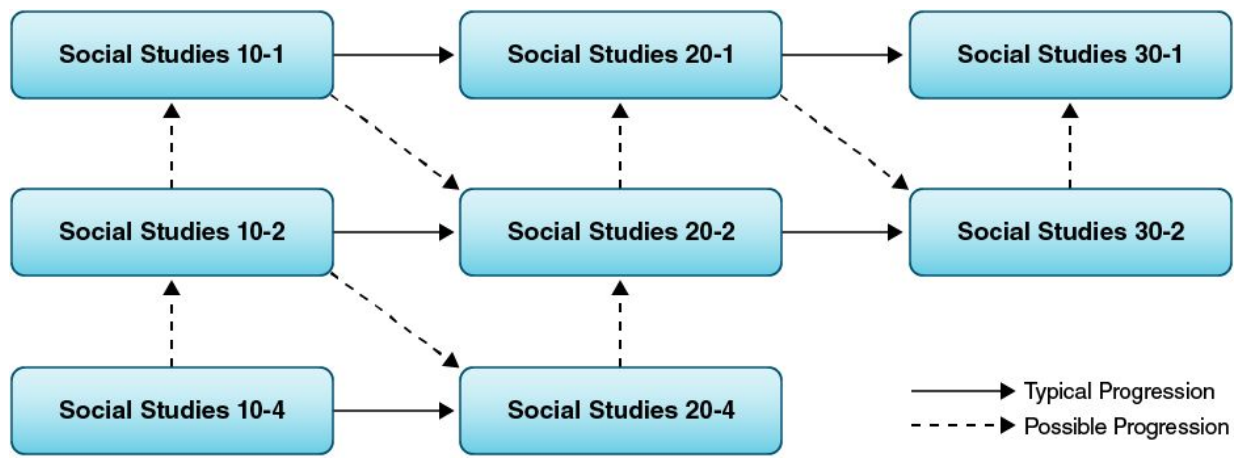
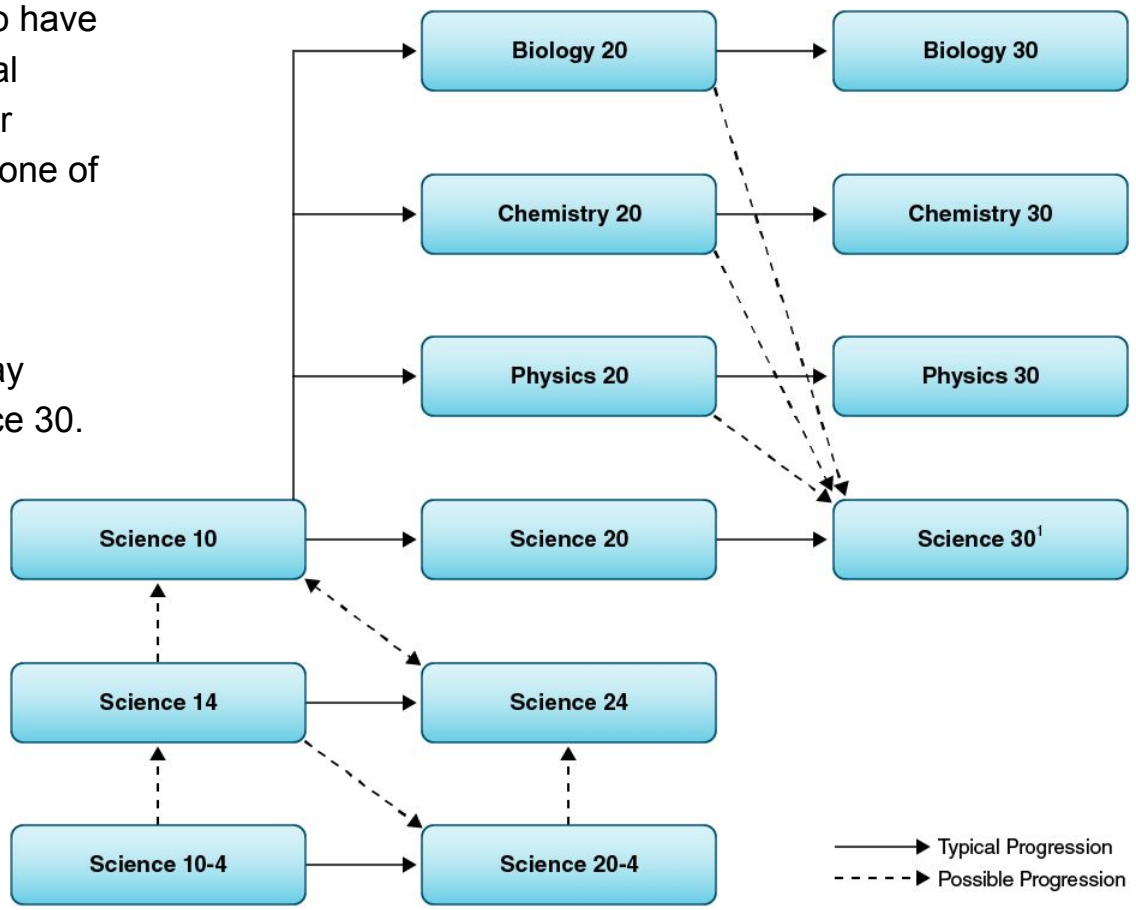
Students must see the Career Counselor and an Administrator BEFORE they drop a course.

Course Sequence Chart



¹ Mathematics 30-1 is a prerequisite or corequisite for Mathematics 31.

¹ Students who have achieved a final mark of 50% or greater in any one of Biology 20, Chemistry 20, Physics 20 or Science 20 may enrol in Science 30.



Alberta High School Diploma

ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS (ENGLISH)

The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.

100 CREDITS
including the following:

ENGLISH LANGUAGE ARTS – 30 LEVEL
(English Language Arts 30-1 or 30-2)

SOCIAL STUDIES – 30 LEVEL
(Social Studies 30-1 or 30-2)

MATHEMATICS – 20 LEVEL
(Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)

SCIENCE – 20 LEVEL¹
Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)

PHYSICAL EDUCATION 10 (3 CREDITS)²

CAREER AND LIFE MANAGEMENT (3 CREDITS)³

10 CREDITS IN ANY COMBINATION FROM

- Career and Technology Studies (CTS) courses
- Fine Arts courses
- Second Languages courses
- Physical Education 20 and/or 30
- Knowledge and Employability courses
- Registered Apprenticeship Program courses
- Locally developed courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses

10 CREDITS IN ANY 30-LEVEL COURSE
(IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS
AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE)⁴

These courses may include

- 30-level locally developed courses
- Advanced level (3000 series) in Career and Technology Studies courses
- 30-level Work Experience courses⁵
- 30-level Knowledge and Employability courses
- 30-level Registered Apprenticeship Program courses
- 30-level Green Certificate Specialization courses
- Special Projects 30

High School Diploma Requirements

¹ The science requirement—Science 20 or 24, Biology 20, Chemistry 20 or Physics 20—may also be met with the 10-credit combination of Science 14 and Science 10.

² See information on exemption from the physical education requirement.

³ See information on exemption from the CALM requirement.

⁴ 30-level English language arts or 30-level social studies courses from a different course sequence may not be used to meet the 30-level course requirement.

⁵ Students may earn a maximum of 30 credits in Work Experience, but only 15 credits may be used to meet the 100-credit requirement for the Alberta High School Diploma.

Further Notes:

Courses that are identified using a post-secondary institution (PSI) course code may be used to meet the diploma requirements of “10 credits in any combination from Career and Technology Studies (CTS) courses” and “10 credits in any 30-level course—Advanced level (3000 series) in Career and Technology Studies courses.”

For 30-level courses that have a diploma examination, the final course mark consists of a blend of the school awarded mark (70%) and the diploma examination mark (30%).

For more information, students in Francophone programs should consult the Alberta High School Diploma Requirements (Francophone).

Mature students should consult the [Mature Students](#) section for applicable requirements.

Certificate of Alberta High Achievement

Certificate of High School Achievement Requirements

Students who are enrolled in Knowledge and Employability courses and who satisfy the requirements as outlines in the chart below are awarded a Certificate of High School Achievement.

CERTIFICATE OF HIGH SCHOOL ACHIEVEMENT REQUIREMENTS (ENGLISH)
The requirements indicated in this chart are the minimum requirements for a student to attain a Certificate of High School Achievement. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
80 CREDITS ¹ including the following:
ENGLISH LANGUAGE ARTS 20-2 OR 30-4
MATHEMATICS 10-3 OR 20-4
SCIENCE 14 OR 20-4
SOCIAL STUDIES 10-2 OR 20-4
PHYSICAL EDUCATION 10 (3 CREDITS) ²
CAREER AND LIFE MANAGEMENT (3 CREDITS) ³
5 CREDITS IN
<ul style="list-style-type: none"> • 30-level Knowledge and Employability occupational course, or • Advanced level (3000 series) in Career and Technology Studies courses,⁴ or • 30-level locally developed course with an occupational focus
AND
5 CREDITS IN
<ul style="list-style-type: none"> • 30-level Knowledge and Employability Workplace Practicum course, or • 30-level Work Experience course,⁵ or • 30-level Green Certificate course,⁶ or • Special Projects 30
OR
5 CREDITS IN 30-level Registered Apprenticeship Program (RAP) course ⁷

¹ To qualify for a Certificate of High School Achievement, students must successfully complete a minimum of one academic Knowledge and Employability course or be identified as a Knowledge and Employability student (710 code) within the 12 months previous to the awarding of the Certificate.

² See information on exemption from the physical education requirement.

³ See information on exemption from the CALM requirement.

⁴ Courses that are identified using a post-secondary institution (PSI) course code may be used to meet the certificate requirement of “5 credits in Advanced level (3000 series) in Career and Technology Studies courses.”

⁵ Refer to the Off-campus Education Handbook for additional information.

⁶ Refer to Alberta.ca for additional Green Certificate information.

⁷ Refer to the Off-campus Education Handbook for additional information.

Alexander Rutherford Scholarship

Grade 10	Grade 11	Grade 12
<ul style="list-style-type: none"> • Average of 75.0% to 79.9% in five courses - \$300* • Average of 80% or higher in five courses - \$400 	<ul style="list-style-type: none"> • Average of 75.0% to 79.9% in five courses - \$500* • Average of 80% or higher in five courses - \$800 	<ul style="list-style-type: none"> • Average of 75.0% to 79.9% in five courses - \$700* • Average of 80% or higher in five courses - \$1,300
<p>Average is calculated from 5 designated courses</p> <p>*Option/Career and Technology Studies (CTS) may also be considered (See below).</p>		
<p>One of:</p> <ul style="list-style-type: none"> • English 10-1, 10-2 • Français 10-1 or 10-2 	<p>One of:</p> <ul style="list-style-type: none"> • English 20-1, 20-2 • Français 20-1 or 20-2 	<p>One of:</p> <ul style="list-style-type: none"> • English 30-1, 30-2 • Français 30-1 or 30-2
<p>At least two of:</p> <ul style="list-style-type: none"> • Mathematics 10C • Science 10 • Social Studies 10-1 or 10-2 • A language other than one used above at the Grade 10 level. 	<p>At least two of:</p> <ul style="list-style-type: none"> • Mathematics 20-1, or 20-2 • Chemistry 20 • Physics 20 • Science 20 • Biology 20 • Social Studies 20-1 or 20-2 • A language other than one used above at the Grade 11 level. 	<p>At least two of:</p> <ul style="list-style-type: none"> • Mathematics 30-1, 30-2 or 31 • Science 30 • Social Studies 30-1 or 30-2 • Biology 30 • Chemistry 30 • Physics 30 • A language other than one used above at the Grade 12 level.
<p>Any two courses with minimum three credit value at Grade 10 level (1000 or 4000 series) including those listed above and combined option and introductory CTS courses.</p>	<p>Any two courses with minimum three credit value at Grade 11 level (2000 or 5000 series) including those listed above and combined option and intermediate CTS courses.</p>	<p>Any two courses with minimum five credit value at Grade 12 level (3000, 6000 or 9000 series) including those listed above and combined option and advanced CTS courses.</p>

Alexander Rutherford Scholarship Notes:

A course cannot be repeated after a higher level course has been taken in the same series.

Average marks are not rounded up when calculating eligibility for scholarships

The value of the scholarship is calculated on the overall average in five designated courses as listed under each grade level.

Courses listed in the “Coursework in Alberta Accredited School” section and the “Private Music Study” section of an official Alberta transcript of High School Achievement are acceptable (excludes Driver’s Education).

Only marks obtained before the start of post-secondary study can be used.

Courses with a ‘Pass’ on a high school transcript are equivalent to a 50% mark.

CALM courses can be taken in any grade, but the final mark will be calculated in Grade 11

Athletics

At Delburne Centralized School, there is a rich history of excellence in athletics. This is evident when stepping foot in the "Large Gym". Displayed on the wall inside the gym are pictures and vibrant writeups about many athletes who have continued athletics after leaving high school. The wall continues to grow as these young adults follow their passions.

When crossing the threshold and stepping foot on the polished wood floors, your eyes immediately scan to the full walls of banners displayed here. These symbols of athletic achievement contain many repeated family names. Being a rural town, many displays of success in high school rodeo are present. There are also banners for curling, volleyball, track and field, basketball, cross-country running and badminton.

In the main hallway of our school, there are several trophy cases showing off the achievements of past athletes. Younger students walk by these symbols on the way to their daily physical education classes, and there is a sense of excitement as they look forward to becoming part of a team.

At DCS, we look forward to adding more banners to the walls of our gym, and trophies to the shelves, but more importantly, we are excited about the many skills these athletes will gain through sport. Becoming a student athlete helps prepare students for the future. They learn self-discipline, motivational strategies and leadership skills. These competencies will help them when they enter the job force. Sports help to promote a life of health and wellness, movement and physical fitness. Being part of a sports team helps teach students valuable skills such as how to compromise, how to collaborate and how to work together with others. Students also develop positive character attributes and community spirit. Persistence, practice and patience are attributes that will last a lifetime. Sports also help encourage emotional wellness and mental health skills. Most importantly, athletics allow students to have fun! Athletes have the opportunity to explore new passions and interact with their peers.

The value of athletics at school is significant and we look forward to continuing our athletic program at Delburne Centralized School!

Melissa Abbott
Athletic Director
Delburne Centralized School

Awards/Honour Roll: Middle School

Middle School (Grades 5-8)

A Night of Excellence is celebrated at the end of June to recognize student achievements in the school year. The awards presented are:

- Certificates of Achievement/Honors Awards in Grades 5, 6, 7 and 8
- Citizenship Awards in Grades 5, 6, 7 and 8
- Most Improved Students in Grades 5, 6, 7 and 8
- Top Academic Student Awards in Grades 5, 6, 7 and 8
- Top All-Around Student in Grades 5, 6, 7 and 8

At year-end, an Honour Roll plaque is engraved with the names of students in Grade 7 and 8 who have an average of 80% or more in the academic core subjects (Language Arts, Math, Science, Social Studies).

Awards/Honor Roll: High School

High School (Grades 9-12)

Grade 9 Honour Roll: Any student with an overall average of 80% or greater in L.A. 9, Social 9, Science 9, Math 9

Grades 10-12 Honour Roll : Any student who has an overall average of 80% or greater calculated according to the Rutherford scholarship criteria.

High School Awards:

An Awards Night is held in September of each year to recognize achievement in the previous year.

- Dedication Awards 9, 10, 11 and 12
- Top Students in Grades 9, 10 and 11
- Honour Pins - Grades 9, 10, 11 and 12
- Subject Awards for Grade 12 subjects (1st and 2nd place)
- Highest Matriculation Award Gr. 12
- Governor-General Medal
- MLA Citizenship Award
- Alberta Citizenship Award
- Delburne Elks Trade/Agriculture Award
- Delburne Ardley Branch #142 Remembrance Scholarship
- Maxson Scholarship
- Rutherford Scholarship
- Credit Achievement Awards
- At year-end, an Honour Roll plaque is engraved with the names of students who have achieved an Honours standing, calculated according to the Rutherford qualifications
- At the Grade 12 Commencement Ceremonies, awards are presented to the Valedictorian and the best all-around student.

Graduation

Graduation - General Information

In order to participate in the Delburne Centralized School graduation ceremony, a student must:

1. Be a full-time Delburne Centralized School student in good standing; and
2. Attend school regularly and punctually; and
3. Be enrolled in a program that will enable him/her to graduate by June 30; and
4. Have completed a minimum of 90% of required work experience or R.A.P. hours to date.

Valedictorian Selection Policy

The Valedictorian of one's graduating class is the highest academic distinction that a student can earn in his/her final year of high school. The Valedictorian's primary responsibility is to deliver the Valedictory address at the Graduation Ceremony. The following selection process applies:

1. The grade twelve student with the highest average is named Valedictorian.
2. Students whose averages are within 0.2% of each other are, for the purpose of this policy, considered tied. Therefore, it is possible to have two or more Valedictorians.
3. Each student's average is determined by calculating the average of the student's marks in any **five** of the following courses:
 - English 30-1 Biology 30 Physics 30 Social 30-1
 - Chemistry 30 Mathematics 30-2, Math 30-1, Math 31
4. For courses completed in the first semester of grade twelve, final blended marks from Alberta Learning are used in all calculations.
5. For courses taken in the second semester of grade twelve, marks from the April reporting period are used in all calculations.
6. All courses used in the calculations must have been taken at Delburne Centralized School.
7. In the event that the student with the highest average decides not to serve as Valedictorian, the student(s) with the next highest average are named as Valedictorian(s).
8. The valedictory address is reviewed by the Principal prior to graduation.

Health, Safety and Student Services

For the safety of our students, the following guidelines have been developed:

Accidents

All accidents involving any injury must be reported to a teacher or the school office as soon as possible. This includes mishaps in the school, on the school grounds, while at work experience, or on a school field trip. The school will contact parents and get the medical attention that is deemed necessary.

Inclement Weather

The following scenarios will help parents decide whether or not they should send their children to school on days with inclement weather. Parents are encouraged on these days to check the Delburne School Facebook page and check www.chinookseidge.ab.ca for updated information and find a link on the main page that will be updated accordingly.

1. **Green Days** – the days when it is clearly safe for everyone to travel. All buses are running and all of our schools are open.
2. **Yellow Days** – Yellow Days are when buses might not run in some or all areas of the Division but schools remain open. Students who aren't able to attend class will access Google Classroom for information to help them learn what is covered in class. Students will have opportunities to catch up when they return to school. **It is important that parents of students notify the school if their child will be absent.
3. **Red Days**- Red Days are rare, but Red Days mean schools are closed in part or all of the division. When schools are closed, students will access their learning through Google Classroom:
 - a. Day 1 teachers will communicate the day's learning plan with students, respecting the fact that many families may not be able to provide necessary technology or support for their children.
 - b. Day 2 and all subsequent Red Days will involve instruction delivered via Google Meet and/or Google Classroom.

Fire Drills and/or Lockdowns

In emergency situations, students must be removed from the school or safely secured in the building. These processes are in place and for the safety of our students a number of practice drills will occur during the year. Students are expected to cooperate with all procedures.

Footwear

Fire regulations state that students must always have footwear on. Clean and dry your footwear upon entering the school.

Parking

Under no circumstance may any vehicle park by the front entrance drop off area, the bus zone or block the fire lane. It should be clearly noted that any improperly parked vehicles will be ticketed or towed away at the owner's' expense and risk. This applies as well to any improper use of the handicap parking spot.

Visitors to the school may park in the student parking area at the northwest entrance or in the overflow parking on the east side.

Student parking is provided in the northwest lot. Students who park incorrectly, or engage in poor or reckless driving may be ticketed, towed or lose their parking privileges.

Student Drop Off and Pick Up

The school day begins at 8:40. The buses are scheduled to arrive beginning at 8:25 and we will have supervision from 8:25-8:40. Please do not send your children to school before 8:25 as we will not have supervision and they will not be permitted in the school prior to that time.

In the morning, parents can drop off children in Grade 9-12 at our front doors (northwest portion of the school). Children in Kindergarten-Grade 8 can be dropped off in the central part of the parking lot. Please note that parents must escort children safely across the sidewalk or have the students wait until the busses are gone before crossing.

In the afternoon no other vehicles other than buses may be in the bus zone. Parents parking in the center of the parking area should ensure that neither they, nor their children, go between the buses to get to the central parking area.

Leaving the School

Grade 7 and 8 students living in town may go home for lunch after supplying a permission note to the main office. This note will be considered permission for the whole year unless the student's parents or school has it revoked. Grades 7 and 8 are required to present a parental note to leave the school during operational hours and breaks. Students in grade 12 may leave school during regular school hours if they have no class to attend and their parents have not submitted a letter preventing their departure.

Under no circumstances may a student in grades 1-12 leave school during class time without the main office receiving a telephone call or a note from a parent granting the student permission to leave the school. Students leaving the school prior to normal closing time must sign out at the office.

Visitors to the School

To ensure the safety of all our students, all visitors are expected to report to the office first upon entering the school. Students who wish to bring a guest into the school need to clear their request with administration.

All entrances/exits are locked except for the main doors near the office.

Bicycles

Bicycle racks are provided at school and students bringing bicycles to school must make use of the racks. Students are encouraged to lock their bicycle

Nut Policy

The school does not guarantee a nut-free environment but rather we are nut-aware. It is impossible to monitor all products brought into the building to ensure they are nut free.

It is the responsibility of parents/guardians to inform the school staff if a child has an allergy of any type. In the event a student in any given classroom has a severe nut allergy, we will inform the families of the students in that class that sending any products containing nuts could be life-threatening. In such a case, our level of vigilance would increase significantly to match the severity of the allergy.

School Bus Expectations

For students riding a bus other than their own registered bus, you must have a parent note and the individual you are going home with must have a parent note.

Communication

PowerSchool

Students and their primary contact are each given a password which allows them to access the following information through PowerSchool (our web-based student records system):

- attendance record
- timetable
- detailed marks for each course
- course selections for the next school year

Parents/guardians who do not have access, or would like help with PowerSchool features, are asked to contact the school office.

Report Cards

Chinook's Edge School Division has moved to two report cards per year; January 27, 2022 and June 27, 2023. Photocopies of report cards will be provided for students in Kindergarten-Grade 8. In addition, students and parents in Grades 5-12 will be issued passwords to access students marks, comments and attendance on-line through PowerSchool.

Parent/Teacher Interviews

Interviews will take place on November 7th and 8th, 2023 and March 27th, and 28th, 2025 from 3:30 to 7:00. Parent Teacher Interviews will be booked through the office and will take place in teacher classrooms. Parents will have the option to book in person or via phone call when they book online for 15 minute increments. Parent Teacher Interviews provide an excellent opportunity for teachers and parents to engage in meaningful conversations about student success and areas of growth.

Tribune

The Delburne Tribune is a monthly online newsletter that can be found on our website. The Tribune contains important information regarding our school, upcoming events and student opportunities.

Weekly Parent Updates

A weekly update will be sent to parents through School Messenger. This update will contain relevant information for the upcoming week.

Facebook/Instagram

Our Delburne School Facebook and Instagram pages will highlight information and special moments throughout the school year.

Supports and Services

Family School Wellness Support

The Family School Wellness Program is a program that provides support services to all children ages 0 – 18 and their families in our community. The FSW program is a free and confidential program that runs throughout the year. Family School Wellness recognizes that a child's academic achievement and well-being are often affected by problems related to peers, family and self. The Family School Wellness Program aims to support a child in working through these issues to achieve an overall sense of well-being in their lives. This is often in the form of one on one or small group sessions on a variety of issues. As well, the FSW program has a great parenting resource library, can provide information on many topics, and can provide referrals to other services. If you have any questions regarding the FSW program or services please feel free to contact the school (403) 749-3838.

Telephone

Students will not be called out of class to receive messages except in cases of emergency.

Lost and Found

There are lost and found boxes in the staff workroom on the east side of the school and found items of clothing and footwear should be placed in them. Students and parents are urged to look for lost articles in these boxes. All such items are placed on display in the hallways on parent-teacher interview days. Unclaimed items will be given to charity. Texts, notebooks, watches, rings, etc. should be turned in to the office and lost items sought for there.

Parent Advisory Council

The Parent Advisory Council meets once a month. The role of the Parent Advisory Council is to work cooperatively with the school administration to ensure Delburne Centralized School continues to be a fantastic place for children to learn and grow. All parents are encouraged to attend the meetings and bring forward any questions and concerns. See website to verify meeting dates.

Y.E.S Program (Youth Empowerment and Support Services)

The YES program is part of a province-wide initiative called Mental Health Capacity Building in Schools. It provides programs and activities to build resiliency skills in children and youth, and to support them to stay in school and succeed. YES Success Coaches work directly with students, creating social and recreational opportunities. This might include targeted group work, coordinating activities and resources with community agencies, or designing programs that encourage positive self-esteem, confidence and coping skills. YES Success Coaches provide classroom based universal mental health curriculum to promote awareness of mental health protective factors and enhance social and emotional development.

The program is provided by Alberta Health Services and Mental Health, in partnership with Alberta Education and numerous community agencies and partners. It is available year-round in Chinook's Edge schools from Kindergarten through Grade 8.

The Harvest Gym

- Adult Memberships - \$75.00
- DCS Student Membership - \$20.00
- Students 14-17 years of age using the gym must be supervised by someone 18 years or older.
- If you are interested in purchasing a membership, please contact Robin at 403-749-3838.

*Harvest Gym is open during regular school days and it closed holidays and weekends. This membership does not include use of Large Gym.

Hours of Operation

Monday	8:30 am - 7:00 pm *
Tuesday	8:30 am - 7:00 pm *
Wednesday	8:30 am - 7:00 pm *
Thursday	8:30 am - 7:00 pm *
Friday	8:30 am - 7:00 pm *

*Note: Hours are subject to change at any time. If the school is closed for any reason, the Harvest Gym is closed.